

# Ti-Tree Water Advisory Committee

## Terms of Reference

### 1. The Purpose of the Committee

The Ti-Tree Water Advisory Committee was been formed by the Minister to provide advice and recommendations to the Department of Environment and Natural Resources on the development of the 2016 Ti-Tree Water Allocation Plan.

### 2. Statutory effect

Section 23 of the *Water Act* authorises the Minister to establish, and appoint the members of, a Water Advisory Committee.

### 3. Terms of Reference

The Ti-Tree Water Advisory Committee shall:

- Bring a diversity of skills, perspectives and opinions to bear on water management in the Ti-Tree Water Control District.
- Actively and openly participate in the development of the water allocation plan for the Ti-Tree Water Control District.
- Identify, discuss and make recommendations to the Department of Environment and Natural Resources on matters regarding the assessment, management and use of water in the Ti-Tree Water Control District.
- Share information about the water allocation planning process with the community and seek their values and interests ensuring these are communicated back to the Department of Environment and Natural Resources.
- Participate in the development of water management strategies for the Ti-Tree Water Control District consistent with the requirements of the Water Act and, as far as practicable, the National Water Initiative.
- Consider any other matters referred to it by the Minister or the Department of Environment and Natural Resources.
- The role of the committee is to identify issues, critically evaluate information and to offer suggestions for water management strategies that support the potential beneficial uses and maximise opportunities for ecologically sustainable development in the region.

### 4. Composition of the Committee

Members of the committee and chairperson are be appointed by the Minister from nominations received during the Expressions of Interest process. In addition to the chairperson, the committee will have up to ten members appointed by the Minister.

The members selected by the Minister will ensue that a diversity of representation is achieved and that all beneficial uses are represented as far as is practicable. Beneficial uses include Agriculture, Aquaculture, Public Water Supply, Environment, Cultural, Industry and Rural Stock & Domestic

## **5. Nomination and appointment process**

Nominations for the Ti-Tree Water Advisory Committee will be sought through advertisements in the Centralian Advocate and the NT News. Key stakeholders and organisations may also be invited to nominate a representative. Nominations will be by Expression of Interest.

Expressions of interest will demonstrate the contribution that the nominee can make to the committee, including but not limited to:

- Their interest in the development of the Ti-Tree Water Allocation Plan and commitment to the sustainable growth of the Territory economy;
- Recognised experience and knowledge in appropriate areas pertaining to water use and planning, regional development, pastoral enterprise, irrigated agriculture, horticulture, mining, tourism, community interests, environmental protection, water engineering and water management, Aboriginal enterprise and Aboriginal cultural values.
- Demonstrated ability to work with a diverse group of people with a range of values, interests, backgrounds and expertise.
- Ability to be representative of a stakeholder group and disseminate information to constituents (if possible, nominees should provide a letter of support or other evidence demonstrating that they are representative of a stakeholder group).
- Outline any potential or perceived conflicts of interest.

## **6. Terms of Appointment**

The membership of the committee will be for the period required to develop and achieve Ministerial approval of the Ti-Tree Water Allocation Plan. This is envisaged to be within 12 months from establishment of the Committee.

Members who do not attend three consecutive meetings may have their membership reviewed.

Following the Ministerial approval of the Ti-Tree Water Allocation Plan, the committee may be retained to monitor and support implementation and review of the plan. Review of the Terms of Reference for the committee would be undertaken at this stage.

## **7. Proxy members**

Members may nominate to the chairperson a proxy to attend meetings in their place if they are unable to attend all or part of a meeting. The alternate has the same participatory rights as other members for the duration of the meeting.

## **8. Operating Arrangements**

- Members shall declare conflicts of interest and inform the chairperson immediately if a matter comes before the committee that may have a personal financial or other substantial personal interest. Should the committee request it, the member shall abstain from discussions on the affected matter.
- Meetings will be held as often as necessary to conduct the business of the committee. It is envisaged meetings will be held every 6-8 weeks, most likely in the evening on a business day.

- Members may nominate to the chairperson a proxy to attend meetings in his/her place if he/she is unable to attend the whole or part of a meeting. The alternate has the same participatory rights as other members for the duration of the meeting.
- A quorum in respect of the committee shall comprise half the membership including alternates.
- Sitting fees as per the remuneration for statutory bodies schedule payable to non-government appointees will apply.

## **9. Role of the Chairperson**

The chairperson of the committee has the following responsibilities:

- The chairperson is the primary media spokesperson for the committee.
- The chairperson will advise members of their roles and obligations as members of the committee and will conduct meetings to foster effective consideration of issues referred to or raised by the committee, and which represent the diversity of views in the committee.
- The chairperson will be responsible for setting meeting dates and agendas for meetings.
- The chairperson will ensure accurate reporting of the advice and recommendations of the committee to the Department of Environment and Natural Resources.
- In the event that the chairperson is not able to attend a meeting she/he shall nominate an alternate chairperson or, if this is not possible, the committee shall elect a chairperson from those members present for that meeting.

## **10. Role of Department of Environment and Natural Resources**

The Water Resources Division of the Department of Environment and Natural Resources will provide secretariat support to the committee and will organise meetings, prepare agendas and record minutes.

The Water Resources Division will provide staff and resources to equip the committee with knowledge and information to assist the committee to develop its advice and recommendations. The role of Water Resources Division Staff in supporting the committee is to:

- Frame options for the sustainable and equitable management of water in the Ti-Tree Water Control District
- Provide relevant technical information and analysis and ensure that it is presented in forms accessible to all members of the committee;
- Identify gaps in knowledge and information and ways of filling those gaps, including through enhanced monitoring systems, and through seeking expertise outside of government.
- Assist in framing advice and recommendations from the committee.