

# ABORIGINAL RANGER GRANTS

PROGRAM GUIDELINES



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# 1. BACKGROUND

## 1.1 PROTECTING COUNTRY, CREATING JOBS

Aboriginal owned and/or managed land occupies about 50 per cent of the land area of the Northern Territory and approximately 85 per cent of the coastline. Aboriginal Ranger programs emerged during the mid-1990's as Aboriginal land owners increased their capacity to manage and protect country, and develop aligned environmental enterprises. The Ranger programs deliver long-term environmental, economic and social development outcomes, and are internationally recognised as best practice natural and cultural resource management models.

In 2016 there were 46 established Ranger groups throughout the Territory, with approximately 1 000 Rangers (full time, part time and casual). These groups are implementing fire, weed and feral animal management, and protecting and promoting cultural resource knowledge. The programs are supported by a variety of resources including grant income from governments and philanthropic organisations; fee for service income for biosecurity, land and sea management and resource development; and commercial revenue from community-based enterprises and carbon abatement projects.

Most Aboriginal Ranger groups remain significantly under-resourced to tackle the scale of the management tasks they are faced with. Funding uncertainty and lack of resources, combined with gaps in capability and/or inadequate strategic planning, mean that conservation and other outcomes are often not fully realised.

The Northern Territory Government *Protecting Country, Creating Jobs* initiative will support Aboriginal Land and Sea Rangers to protect the environment on Aboriginal lands and seas, as well as leverage economic opportunities and enhance community wellbeing. The program will help ensure rangers have the equipment, infrastructure and operational capacity they need to 'work on country' and achieve meaningful conservation, economic and social outcomes.

*Protecting Country, Creating Jobs* includes a capital grants program for Aboriginal Ranger groups to help purchase essential items, with funding of up to \$4.1 million over 2 years; and the establishment of a Land Management and Conservation Fund to improve conservation practices on Aboriginal land, with funding of up to \$2 million per annum from 2017-18.

The one-off capital grants and projects under the Land Management and Conservation Fund will be delivered through a devolved grants program - the Northern Territory Aboriginal Ranger Grants Program (ARGP) - administered by the Department of Environment and Natural Resources (DENR).

The Northern Territory Aboriginal Ranger Grants Program is not intended to replace existing support and funding for rangers – such as the Australian Government's Working on Country program - rather it will complement such programs to increase capacity and capability, and encourage innovation.

To ensure that programs and activities under the grants program are coordinated across the NT government, a cross-agency Government Working Group (GWG) has been established. Advice about Aboriginal needs and aspirations for land and sea management on Aboriginal land, and the development and effective implementation of the grants program is provided by the Aboriginal Land Management Advisory Group (ALMAG).

Consultation with many Aboriginal Ranger groups on land and sea management issues, and how these might best be addressed, have also contributed to the development of these principals and guidelines.

## 1.2 CAPITAL GRANTS

Funding of up to \$4.1 million will be available over two years (2017-18 and 2018-19) for capital items, equipment and infrastructure required to support Rangers in carrying out the work necessary to achieve land and sea management outcomes. In 2017-18 a total amount of \$1 840 000 (GST exclusive) will be available for grants under this component of the Program

The types of, and limitations on, capital items, equipment and infrastructure that may be funded are provided at Section 3.

This funding will be available as one-off grants of up to \$100 000 per application.

A separate application must be submitted for each capital item, equipment or infrastructure sought, and the total funding sought in the application must not exceed \$100 000. A minimum of \$5 000 applies to individual Capital Grant applications. Multiple items with individual values less than \$5 000 can be included in an application where the combined value exceeds \$5 000.

Ranger groups may submit more than one application for capital funding and multiple Ranger groups may submit a joint application for funding shared items.

Applications for funding exceeding \$100 000 for individual capital items, equipment or infrastructure may be submitted after consultation with the Program Director. These applications will be considered only where this investment would overcome a major barrier to achieving important land/sea management and conservation outcomes.

## 1.3 LAND MANAGEMENT AND CONSERVATION FUND

The Land Management and Conservation Fund supports projects and activities achieving land and sea management and conservation outcomes on country. A total of \$1 840 000 (GST exclusive) of grant funds will be available in 2017-18.

Projects and activities may fall under one or more of the following themes:

- On-ground activities;
- Investment in people;
- Growing the sector;
- Monitoring and evaluation;
- Planning; and/or
- Innovation.

Funding applications can be for one to three years of funding. For ongoing projects or activities, preference will be given to those that clearly identify alternate, ongoing funding sources after the period of the Program funding agreement.

## 2. ELIGIBILITY FOR FUNDING

### 2.1 ELIGIBILITY CRITERIA

- Applications must be outcome-based, and clearly explain how funding will help ensure that these outcomes are achieved, e.g. through overcoming identified barriers to achieving good outcomes.
- Outcomes must be linked to clear land/sea management and conservation objectives, and the proposed outputs and outcomes should be measurable.
- Land/sea management objectives may include cultural and social outcomes, in addition to environmental outcomes.
- Management and conservation objectives should reflect local or regional Management Plans, where these exist. Regional management and conservation priorities are also described in the 2016-20 NT NRM Plan ([www.territorynrm.org.au/the-nrm-plan](http://www.territorynrm.org.au/the-nrm-plan)).
- Applications must:
  - Include eligible programs as specified at Section 3;
  - Be received by the Department by the closing time;
  - Be submitted on the on-line form or hard copy application form;
  - Be signed by appropriate delegate; and
  - Be lodged by an eligible applicant.
- Individual applications may be for:
  - capital item funding of up to \$100 000; and/or
  - project funding of up to \$100 000 for single year project per application; and/or
  - project funding of up to \$300 000 over two years or \$500 000 over three years for multi-year project per application.

### 2.2 WHO CAN APPLY

Capital Grants funding is limited to Aboriginal Ranger Groups, or Aboriginal organisations, Land Councils and incorporated associations that manage or represent Aboriginal Ranger Groups. Organisations must be registered or incorporated within the Northern Territory.

The Land Management and Conservation Fund is open to Aboriginal organisations, including Ranger Groups, Land Councils and incorporated associations that are registered or incorporated within the Northern Territory and which have a clearly identified role in management and conservation on Aboriginal land and seas.

### 2.3 MULTIPLE APPLICATIONS

Ranger groups and eligible organisations may submit multiple applications. Whilst no limit has been set on the number of applications that a group can submit, applicants should be mindful that funding is for the entire Northern Territory.

### 2.4 JOINT APPLICATIONS & PARTNERSHIPS

Ranger groups and eligible organisations may submit joint applications that bring together a number of eligible parties, and joint applications to achieve regional outcomes are encouraged.

Applications that leverage support from other partners are also encouraged. Partnerships may involve co-funding and/or in-kind support.

Joint applicants or partners and their role in and contribution to the project should be clearly identified in the application. If an application is successful, joint applicants and partners will be required to provide written confirmation of their support, contribution and capacity to meet any requirements listed in the application.

### 2.5 SINGLE APPLICATION FOR CAPITAL ITEMS AND LAND MANAGEMENT AND CONSERVATION FUND

Applicants must submit separate applications for funding from the Capital Grants and the Land Management and Conservation Fund. Demonstrating a clear link between capital item, equipment or infrastructure requirements in Capital Grants applications and projects in Land Management and Conservation Fund applications will be considered positively during assessment.

### 3. PROGRAMS THAT CAN BE FUNDED

#### 3.1 CAPITAL FUND

The Capital Grants will provide funds to purchase major and minor equipment and infrastructure. Items which may be applied for under the Capital Grants Fund includes, but is not limited to:

- Vehicles (see notes below)
  - 4WD vehicles including single-cab, dual-cab, tray back and station wagon
  - All-terrain vehicles such as Polaris, Argo, Yamaha, Honda
- Heavy equipment (see notes below)
  - Grader, bull dozer, tip truck, back-hoe, tractor
  - Light equipment
- Bobcat including attachments
  - Trailer – 4WD or all-terrain
  - Fire and weed spray units
  - Communications equipment – radio network / repeater station equipment
  - Personal Protective Equipment
- Management systems
  - Personnel, asset, financial and work program management and reporting technology
  - Internet and network infrastructure equipment
  - Data management systems
- Boats and related equipment (see notes below)
  - hull, trailer, motor and all required operation, navigation and safety equipment
- Infrastructure to support ranger activities
  - Tool and equipment storage, base station workshop, remote field stations
  - Slab, frame, cladding, fittings, power, water and lighting

The items listed are meant to serve as a guideline only and should not constrain applicants from applying for other items, equipment or infrastructure that they can demonstrate are essential to achieving land and sea management outcomes.

Vehicles and boats will only be funded where these items are not available through other funding programs (such as Working on Country), and where it can be demonstrated that they are required to achieve specific outcomes.

Applications for vehicles, boats and heavy equipment should demonstrate that the organisation has the capacity to maintain these items in good working order and have/hold appropriate accreditation and certificates to operate these items.

The purchase of second hand vehicles and other equipment will be considered for funding where the applicant can demonstrate these are fit for purpose and a sound value proposition.

#### 3.2 LAND MANAGEMENT AND CONSERVATION FUND

The Land Management and Conservation Fund will provide funds to carry out the following activities, which must have clearly defined outcomes.

##### 3.2.1 ON-GROUND ACTIVITIES

On-ground activities must be directed toward achieving a specific outcome, rather than “business as usual”. This may include:

- Weed, feral animal and fire management – ground and aerial control of weed and feral species and control burning programs to reduce or eradicate the impact of weed and feral species and fire on specific environmental and cultural values. Integrated weed, feral and fire management programs will be highly regarded during assessment
- Other environmental and ecological management – threatened and ‘iconic’ species management activities, protection and management of important habitat
- Cultural management – protection of identified ‘sacred’ and cultural sites from detrimental impact of fire, weeds, feral animals and people
- On-ground operational activities will not be funded where they are covered by existing funding programs (such as Working on Country).

##### 3.2.2 INVESTMENT IN PEOPLE

Projects/activities to increase the capacity of Aboriginal people to undertake land and sea management and conservation. This may include both individual and organisational development. Examples include:

- Training and skill development in the use of equipment and technology for land and sea management and conservation, including the development of fee-for-service programs.
- Training and skill development in compliance and enforcement of relevant legislation to manage access and activities on Aboriginal land that impact on land management and conservation outcomes.
- Maintenance of Aboriginal ecological knowledge and management practices, and enhancing inter-generational transfer and development of educational resources.
- Development of governance structures and training to improve project delivery and land management outcomes.

##### 3.2.3 GROWING THE SECTOR

Projects / activities that will ultimately lead to an increase in the scope and extent of Aboriginal land management in the Territory, the number of Aboriginal people employed in the sector, and other economic and cultural benefits. This may include, for example:

- Development of fee-for-service activities that deliver, either directly or indirectly, land/sea management and conservation outcomes.

- Development of new carbon pollution abatement projects that provide economic return to Aboriginal communities and have positive environmental outcomes
- Development of research and monitoring projects, or pilot projects, that support the development of sustainable use programs

Applications may be for site-specific projects or for the development of methodologies or scoping studies with application to the sector more generally.

### 3.2.4 MONITORING AND EVALUATION

Development of monitoring and evaluation techniques and tools to better quantify the environmental and cultural benefits from Aboriginal land management programs, especially where these may support business cases to secure or continue funding.

Applications may be for site-specific projects or for the development of methodologies or scoping studies with application to the sector more generally.

### 3.2.5 PLANNING

Development of plans of management for areas of Aboriginal lands and seas, especially where this may improve the operational efficiency of rangers groups and/or support business cases to attract or grow funding.

Applications will not be considered if funding is available through existing sources (e.g. Indigenous Protected Area program).

### 3.2.6 INNOVATION

Applicants are encouraged to submit applications for projects / programs that involve new and innovative approaches to land and sea management and conservation activities. Examples may include programs based on Aboriginal cultural and ecological knowledge, use of new technologies or application of old technology in a new way, indirect funding models that increase the funds delivered to ranger groups above amount applied for.

Applications may be for site-specific projects or for the development of methodologies or scoping studies with application to the sector more generally.

## 3.3 SALARIES AND LABOUR EXPENSES

Applications may include personnel expenses for rangers and/or support staff where this is essential to achieve the specified outcomes of the project.

Funding under the Land Management and Conservation Fund is not intended to pay the salary of rangers as an outcome by itself, or be used to establish new Ranger groups/programs. This recognises the limited time frame of the grants program and seeks to avoid establishing ranger groups that would not be sustainable once funding under this program ceases. The exception to this will be

applications that demonstrate alternate future funding sources that will meet salary and labour costs beyond the Funding Agreement.

Funding for consultants and/or contractors to deliver specific components within a project will be considered where this is essential to delivering project outcomes.

## 3.4 THIRD PARTY CONTRIBUTIONS AND PREVIOUSLY FUNDED PROJECTS

One objective of the Land Management and Conservation Fund is to leverage additional investment in Aboriginal Ranger groups, and in land/ sea management and conservation on Aboriginal land. Third party contributions are not mandatory, but will be highly regarded during assessment. Third party contributions must be additional and not associated with the normal or existing operations of an applicant. Expenditure for work already carried out or projected for work after the funding agreement cannot be counted as applicant or third party contributions.

Applications will be considered that seek to continue projects that previously received funding from another source, providing that:

- A significant land/sea management and conservation outcome from continuing the project can be demonstrated (not simply “business as usual”).
- Previous funding was not discontinued because the project was not delivering, or was considered to be completed.
- Funding is not still potentially available from another source.

## 4. HOW TO APPLY FOR FUNDING

### 4.1 APPLICATION FORM AND SUPPORTING DOCUMENTS

#### 4.1.1 READ THESE PRINCIPLES AND GUIDELINES

The Principles and Guidelines for the Aboriginal Ranger Grants Program and any other relevant information are available at [www.denr.nt.gov.au](http://www.denr.nt.gov.au).


#### 4.1.2 COMPLETE APPLICATION FORM

Applicants should download an application form from [www.denr.nt.gov.au](http://www.denr.nt.gov.au) and save on their local computer.

An applicant may submit more than one application for more than one project, however, each project must be on a separate application.

#### 4.1.3 SUBMIT THE APPLICATION FORM BY THE CLOSING TIME

The application form can be completed on the applicant’s local computer and the finished form submitted via email as described in the application form.



Applicants should retain a copy of their completed application form and the email used to submit the application.

If an applicant does not have access to the internet or email, the applicant should contact the Department on 08 8995 5039 at least two weeks in advance of the closing time to make arrangements for completion and submission of an application form(s).

## 4.2 LATE APPLICATIONS

If, for any reason, the applicant cannot submit their application by the closing time, it is the applicant's responsibility to contact the Department on 08 8995 5039 or at [keith.saalfeld@nt.gov.au](mailto:keith.saalfeld@nt.gov.au) to make arrangements for the application to be received prior to the closing time or to seek an extension to the closing time. Any request for an extension must be received by the Department prior to the closing time.

Any decision by the Department to grant or not grant an extension or to accept or not accept a late application is at the department's discretion and will be final. The Department has no obligation to grant an extension or accept a late application.

## 4.3 BUDGET

Applicants should provide an itemised budget by completing items in the designated area in the application form.

## 4.4 RISK ASSESSMENT

Applicants may be required to identify, rate and assess the likelihood of risks that may impact the delivery of the project and to identify risk mitigation measures or strategies to manage identified risks.

## 4.5 CONFLICT OF INTEREST

Applicants are required to declare as part of their application, any actual, apparent or potential conflicts of interest that would or may impact on, or prevent the Applicant proceeding with the project or any Funding Agreement it may enter into with the Northern Territory. This information should be provided in the appropriate area of the Application Form.

Disclosure of an actual, apparent or potential conflict of interest will not by default prevent an application proceeding; rather the assessment process will determine if the conflict of interest should prevent the application proceeding.

# 5. ASSESSMENT PROCESS

## 5.1 ELIGIBILITY OF THE APPLICATION

Applications will initially be checked by the Department against the Eligibility Criteria outlined in Section 2. All eligibility criteria must be met for an application to be considered further in the assessment process.

## 5.2 MERIT OF THE APPLICATION

Once an application is determined to meet the eligibility criteria, it is progressed to the merit assessment phase. This is a competitive assessment phase that ranks applications against the assessment criteria. Assessment will be undertaken by Department staff with appropriate technical knowledge, and assessors may seek advice from within the Department, or from other NT Government agencies as appropriate. A shortlist of highly-ranked projects will be considered by the ALMAG, who may provide additional advice as to the relative merits of these projects. In considering the total portfolio of applications recommended for funding, an additional principle of fairness will be applied which will consider geographic spread and the variation in ranger group's current capacity.

The Department will provide recommendations to the Minister, who will make the final decision as to which applications are successful.

As a result of the assessment process, a successful applicant may not be offered the level of funding it has requested, and the Department may ask that some proposed project activities are modified.

## 5.3 ASSESSMENT CRITERIA

The merit of each application will be assessed against the following criteria. Note that applications do not have to meet all of these criteria to be successful.

- Delivers clear land/sea management and conservation outcomes
- Delivers employment, economic, social and/or cultural benefits
- Leverages additional funds or in-kind support
- Increases the capacity of Aboriginal people and organisations to undertake land and sea management
- Increases the scope, extent and/or value of Aboriginal land management in the Territory
- Demonstrated capacity to deliver
- Cost effectiveness

## 6. CONDITIONS OF FUNDING

### 6.1 FUNDING AGREEMENT

Successful applicants must enter into a legally binding Funding Agreement with the Northern Territory Government within the timeframe specified in the letter of offer sent to approved applicants.

The Funding Agreement sets out reporting and auditing requirements under which the funding is provided. Special conditions may also apply and will be outlined in the Supplementary Terms.

### 6.2 COMMENCEMENT DATE

Successful applicants must enter into a legally binding Funding Agreement with the Northern Territory Government within the timeframe specified in the letter of offer sent to approved applicants.

The Funding Agreement sets out reporting and auditing requirements under which the funding is provided. Special conditions may also apply and will be outlined in the Project Schedule.

### 6.3 PAYMENT OF FUNDS

Funds will be paid following the execution of the Funding Agreement in accordance with the agreed milestones and payment schedules, provided that the applicant has met conditions required before the commencement of the project, as set out in the Funding Agreement.

### 6.4 REPORTING, RECORD KEEPING AND ACQUITTAL

All recipients of funds under the Northern Territory Aboriginal Ranger Grants Program will be subject to financial and performance monitoring and evaluation to ensure that they meet milestones and performance indicators specified in the Funding Agreement. Meeting reporting timeframes is mandatory to ensure the continuation of funding.

Monitoring and reporting requirements will be detailed in the Funding Agreement. This may include:

- A Monitoring, Evaluation, Reporting and Improvement (MERI) Plan
- Regular progress reports during the term of the Funding Agreement
- Financial reports as specified in the Funding Agreement
- A final project report which will evaluate the success of the project and the extent to which project outcomes were achieved.

Recipients of funding under the Northern Territory Aboriginal Ranger Grants Program will be required to acquit their project upon completion as specified in the Funding Agreement. Final acquittal is required within four weeks of the agreed completion date in the Funding Agreement. Acquittal may involve an

independent qualified accountant examining the recipient's records and certifying that all funds have been expended in accordance with the Funding Agreement.

### 6.5 TAX IMPLICATIONS

The Goods and Services Tax (GST) is generally applicable to funding agreements where the applicant is registered for GST (or is required to be) and the payment is considered subject to GST.

Applicants must provide an Australian Business Number (ABN). This must be for the applicant entity which would receive the funding and enter into the Funding Agreement.

### 6.6 LEGISLATION AND APPROVALS

All projects / programs must comply with relevant Commonwealth, State and Territory and local authority legislation, which may include environmental, heritage and planning laws. This requirement is specified in the Funding Agreement and action may be taken to cancel the project or terminate or retrieve funds where such laws have not been complied with.

### 6.7 INSURANCE

It is the recipient's responsibility to ensure they hold appropriate insurance for any activities undertaken for the project. The recipient may be asked to provide copies of the relevant Certificates of Currency prior to the payment of any funding. Project activities must be covered by insurance covering legal liability (including liability assumed under contract) for loss or damage to property or injury or death to persons arising out of or in connection with carrying out the project for an insured amount of \$10 million per occurrence and not less than \$20 million in aggregate.

### 6.8 PROMOTION AND PUBLICITY

Successful applicants must agree to acknowledge Northern Territory Government support. Any signage or publications directly related to the project must carry an appropriate Northern Territory Government logo (logo and the guidelines for their use will be supplied to applicants as required). The Northern Territory Government reserves the right to publicly disclose information about the project in any promotional material in a manner agreed and specified in the Funding Agreement.

## 7. RIGHTS AND RESPONSIBILITIES

### 7.1 APPLICANT RIGHTS AND RESPONSIBILITIES

It is the responsibility of the Applicant to:

- Fully and properly inform themselves of the requirements of the grants program, these Guidelines and the Application Process.



- Ensure their Application is complete and accurate as the Department is not obliged to request additional or missing information.
- Ensure their Application is received by the Department before the Closing Time.
- Identify any information contained within their Application which they consider should be treated as confidential (see Section 8.1).
- Keep a copy of their Application and any attachments.
- After submitting their Application, promptly inform the Department of any changes to their circumstances, which may affect their Application or eligibility for funding under these Guidelines.

Applicants are entirely responsible for the accuracy of all information submitted in their Application. If Applicants knowingly provide false or misleading information, the Application will be excluded from the Assessment Process. Funding may be terminated if false or misleading information is provided in an Application.

## 7.2 NORTHERN TERRITORY'S RIGHTS AND RESPONSIBILITIES

The Northern Territory Government is committed to ensuring the process for providing funding under the Aboriginal Ranger Grants Program is fair and in accordance with these Guidelines.

**Fairness and impartiality:** all Applicants will be treated equally and have the same opportunity to access information and advice.

**Consistency and transparency of process:** Applications will be evaluated in a systematic manner against explicit predetermined Assessment Criteria.

**Security and confidentiality:** the process adopted for receiving and managing Applicant information will ensure security and confidentiality of intellectual property and proprietary information.

**Identification and resolution of potential conflicts of interest:** staff involved in the Application and Assessment Process are required to declare and address any actual or perceived conflict of interest prior to providing any advice or assessment.

**Circumstances for waiving / amending criteria:** The Northern Territory Government is committed to ensuring the process for providing funding under the grants program is transparent and in accordance with the published program Guidelines. Guidelines may be varied from time to time by the Northern Territory Government as the needs of the grants program dictate. Amended Guidelines will be published on the Northern Territory Government website.

The Northern Territory Government reserves the right to vary, suspend or terminate the Guidelines and/or the Assessment Process at any time and in its absolute

discretion. The Northern Territory Government also reserves the right to invite Applications outside of the timeframes outlined in these Guidelines to meet emerging priorities.

The Northern Territory Government will not accept any liability in relation to the failure by an Applicant to comply with these Guidelines or arising from any discrepancies, ambiguities, inconsistencies or errors in their Application.

The Department may contact an Applicant or Applicants during the Assessment Process to seek clarification about their Application, especially where the information provided in the Application is ambiguous or where contradictory statements are made, or to request evidence in support of any declaration made in the Application. The Department reserves the right to accept or disregard additional information provided by the Applicant and will not allow responses which materially improve or amend an Applicant's original Application.

The Department reserves the right at its absolute discretion to exclude from further consideration Applications that do not contain sufficient information on which to make an assessment.

## 8. DISCLOSURE OF INFORMATION AND PRIVACY

### 8.1 DISCLOSURE

The Northern Territory Government is collecting the information contained in the grant application form to assess the application for funding.

Applicants must identify any information contained within their application which they consider should be treated as confidential and provide reasons for the request.

The Department will only consider a request for confidentiality where:

- The information to be protected is identified in specific rather than global terms
- The information is by its nature confidential
- Disclosure would cause detriment to the parties concerned.

The Department is subject to legislative and administrative accountability and transparency requirements of the Northern Territory Government. Notwithstanding any obligation of confidentiality, the Department may disclose, or allow at any time the disclosure of, any information contained in or relating to any application:

- To its advisors, employees or internal management for purposes related to the application and assessment process
- To the responsible Minister

- In response to a request by the Parliament of the Northern Territory
- Within the Department, or with another agency, where this serves the Northern Territory Government's legitimate interests
- Where information is authorised or required by law to be disclosed, noting that information submitted to the Northern Territory Government is subject to the *Information Act* and its requirements
- Where information is already in the public domain

In submitting an application, applicants consent to the Department using the information submitted for the above mentioned purposes, for administering the grants program, any other relevant programs and any other incidental or related purpose.

Applicants should be aware that if they are successful, the Department may publish information on its website about recipients, including but not limited to:

- The name of the entity receiving the funding
- Title and purpose (project) for which funding awarded
- Amount of funding awarded
- Term of the funding
- Locations where funding awarded

By submitting an application under the grants program, the applicant consents to publication of the above information by the Department if they are awarded funding.

The Department will store and use personal information collected by it in compliance with its obligations under the Information Act. Applicants may access or correct personal information by contacting the Department via the contact details in Section 9.

## 8.2 PRIVACY

All personal information included in an application is protected by law, including the Information Act, and is collected by the Department for the assessment and administration of the grants program. This information is required to process the application.

The personal information may be used by the Department or given to other parties where the applicant has agreed or is required or authorised by law.

## 9. ENQUIRIES

All enquiries should be directed to:

Director  
 Aboriginal Ranger Grants Program  
 Department of Environment and Natural Resources  
 PO Box 496  
 Palmerston NT 0831  
 Email: [keith.saalfeld@nt.gov.au](mailto:keith.saalfeld@nt.gov.au)

The Department is committed to consistent, fair, impartial and confidential handling of complaints, and to resolving complaints and providing feedback as quickly as possible.

Department of Environment  
and Natural Resources  
PO Box 496  
Palmerston NT 0831

