

# DARWIN HARBOUR ADVISORY COMMITTEE

## MINUTES – MEETING 4

<b>Date:</b>	Thursday 8 February 2018	<b>Location:</b>	City of Darwin, Civic Centre, Meeting Room 1, 17 Harry Chan Avenue - Darwin
<b>Time:</b>	9:30am – 1:30pm		
<b>Chair:</b>	Professor Karen Gibb (KG), Charles Darwin University	<b>Secretariat:</b>	Carmony Leso (CL), Executive Officer – Committees (DENR)
<b>Attendees:</b>	Alan Roe (AR) Annie Andrews (AA) Dr Claire Streten (CS) Daniel Thompson (DT) - <i>Phone</i> David Ciaravolo (DC) Maria Kraatz (MK) Mark Robertson (MR) - <i>Phone</i> Shar Molloy (SM) Shenagh Gamble (SG) Terry O'Connor (TO)		Territory Natural Resource Management Power and Water Corporation Australian Institute for Marine Science ConocoPhillips Amateur Fishermen's Association NT Private Consultant INPEX Environment Centre NT City of Darwin Darwin Port
<b>Apologies:</b>	Jim Smith (JS) Nick Hanigan (NH) Nigel Browne (NB) Sue McKinnon (SMc)		Sea Darwin Paspaley Larrakia Development Corporation Landcare NT
<b>Department Liaison:</b>	Kristen McAllister (KM)		DENR, Water Resources Division
<b>Guests:</b>	Jane Thomas (JT) Murray Logan (ML) Richard Brinkman (RB) Simon Townsend (ST) Tony Griffiths (TG)		Charles Darwin University Australian Institute for Marine Science Australian Institute for Marine Science DENR, Water Resources Division DENR, Flora and Fauna Division

Agenda No.	Agenda Item	Action Required (e.g. information / discussion / decision)
	<b>Meeting open</b>	The Darwin Harbour Advisory Committee meeting commenced at 9:30am.
1.	<b>Welcome, Attendance and Apologies</b>	Chairperson, KG, opened the meeting and welcomed the members to the fourth meeting. Apologies from JS, NH, NB, SMc.
2.	<b>Minutes of previous meeting</b>	The minutes of previous meeting on 26 October 2017 were circulated to committee members prior to the meeting for comments / edits. The minutes were accepted by the Committee with no amendments.
3.	<b>Declaration of any conflicts of interest</b>	Nil.

4.	<b>Action from previous meeting (meeting 3 – 26 October 2017)</b>				
	No.	Action	Action Officer	Timeframe	Status / Update
	4.1	Invite the Minister to attend the February meeting.	Secretariat	Prior to the next meeting	<b>Complete</b> The Minister had to put in her apologies as she was unable to attend
	4.2	<p>'Approvals' April Workshop actions:</p> <ul style="list-style-type: none"> <li>• Invite the Minister to attend the Workshop</li> <li>• Commence planning the workshop for April: <ul style="list-style-type: none"> <li>○ KM to meet with Karen Avery</li> <li>○ CL to draft letters to: <ul style="list-style-type: none"> <li>- Karen Avery</li> <li>- Lisa Bradley</li> <li>- Anne Tan</li> <li>- Leah Clifford</li> <li>- Terry O'Connor</li> <li>- Nick Hanigan</li> <li>- Mark Robertson</li> </ul> </li> </ul> </li> </ul>	<p>Secretariat</p> <p>Secretariat, Chair and KM</p>	By the end of February	<b>Complete</b>
	TO to report back to the Committee regarding the Glyde Point Development	TO		NTG released a paper which discussed a planning study for Gunn Point Road. In the study it mentioned an alternate port for Glyde Point. TO engaged DCM to find out where it was and where it sits under the current NTG policy. DCM advised that it still sits within the planning document but there is no intention by the current government to develop it.	
4.3	<b>DHAC Website</b> Working group to be formed to work on content ideas for the DHAC page.	CL, KM, KG, SG, AA		<b>Complete</b> See matters arising.	

	4.4	<b>Collaboration site</b> Huddle Workspace Trial.	Secretariat		<b>In progress</b> Trial has been approved. Still waiting to receive everyone's User Access Agreement forms.
	4.5	<b>DHAC Strategy</b> Review the 2010 DHAC Strategy to assist with determining goals and objectives for the Committee.	All members – facilitated by KG and KM	Prior to the next meeting.	<b>In progress</b> See matters arising.
	4.6	<b>Dredging</b> Obtain QLD Dredging Strategy to circulate to the Committee. Request sent to DENR to consider the QLD Maintenance Dredging Strategy as an example of best practice when considering options for Darwin Harbour.	Secretariat and Chair	Prior to next meeting.	<b>Complete</b> DENR is interested in pursuing. Will sit in Flora and Fauna. Not something that will be done immediately.
	4.7	<b>Report Cards</b> Draft a request for quote/s for the development of a new integrated environmental report card and interactive website for Darwin Harbour.			<b>In progress</b> See agenda item 9.
	4.8	<b>Communication Plan</b> Regular Bulletins for the DHAC website.	Secretariat	Prior to next meeting.	<b>In progress</b> See matters arising.
	4.9	Invite Ian Poinar, Co-Chair of the Northern Territory Marine and Coastal Science End-user Knowledge Needs Analysis (NTMCS UNA), to present at the next DHAC meeting.	Chair – facilitated by Secretariat	Prior to next meeting.	<b>Pending</b>
5.	<b>Matters Arising</b>		<p><b>5.1 DHAC Website</b> A working group has been formed and will be meeting on Monday 12 February 2018 between 9:00am and 10:00am at Charles Darwin University, Casuarina Campus. Members of the working group are: Karen Gibb, Kristen McAllister, Carmony Leso, Annie Andrews and Shenagh Gamble. The working group will report back to the Committee on its progress.</p> <p><b>5.2 DHAC Strategy</b> A Project Plan has been developed for the update of the DHAC Strategy. KM will be the consultant working on the Strategy and will be working out of CDU for 3 months. A working group will be formed to assist with the development of the strategy. Constituents of the Committee will also be given the opportunity to provide input. The following members nominated to be part of the working group: Claire Streten, Mark Robertson, Terry O'Connor (or delegate), Maria Kraatz and Shar Molloy.</p>		

		<p><b>5.4 Communication Plan</b></p> <p>A communication flow chart was developed to show the communication channels the Committee goes through and was tabled for discussion. The Committee recommended developing an Agenda item template to allow for members to put forward and propose agenda items. 'Call for agenda items' will also be added to the flow cart.</p> <p><i>Action: CL to develop an Agenda Item Template and add 'Call for Agenda Items' to Box 8 on the communication flow chart - Pre DHAC Meeting Briefing</i></p>
6.	Correspondence (selected)	<p><b>6.1 Outgoing</b></p> <p>6.1.1 Communique #2 – Minister Moss          6.1.2 Invitation to present to DHAC – Jane Thomas          6.1.3 Invitation to present to DHAC – Murray Logan          6.1.4 Invitation to present to DHAC – Simon Townsend          6.1.5 Workshop Invitation – Anne Tan          6.1.6 Workshop Invitation – Karen Avery          6.1.7 Workshop Invitation – Leah Clifford          6.1.8 Workshop Invitation – Lisa Bradley</p> <p><b>6.2 Incoming</b></p> <p>6.2.1 Consultation Invitation – Penny Baxter          6.2.2 DHAC Strategy Update – Joanne Townsend          6.2.3 Communique #2 response – Minister Moss</p> <p>Incoming correspondence item 6.1.1 and outgoing correspondence 6.2.2 and 6.2.3 were circulated to the Committee and tabled at the meeting for noting / discussion.</p>
7.	<b>Presentation from Jane Thomas - Science Communicator and formerly with the Integration Application Network (Report Cards Chesapeake Bay)</b>	Jane Thomas - Science Communicator, Charles Darwin University, presented to the Committee about her previous experience with the Integration and Application Network and discussed stakeholder engagement processes, website display options, and approaches for measuring non-ecological indicators for report cards.
8.	<b>Presentation from Murray Logan - Biostatistician, Australian Institute of Marine Science</b>	Murray Logan – Biostatistician and Richard Brinkman – Research Program Leader from the Australian Institute of Marine Science (AIMS) gave a joint presentation that summarised their previous experience working on the Gladstone Harbour report cards.
9.	<b>Discussion with Simon Townsend</b>	<p>Simon Townsend, Director – Aquatic Health Unit, attended the DHAC meeting to discuss with the Committee the future of the Darwin Harbour Report Cards.</p> <p><b>Report Cards</b></p> <p>A discussion was held around the next steps for the pursuit of an Integrated Report Card for Darwin Harbour.</p> <p><i>Committee comments: CS noted that each department needs to come together to discuss what data components they can contribute to the Report Cards to ensure a more coordinated and integrated approach is achieved.</i></p> <p><i>KG discussed the idea of a partnership scenario where the Report Cards are co-invested in. ST noted that there are numerous Report Cards that are based on financial partnerships, so to have an only NTG Report Card is rare.</i></p>

		<p><i>TO suggested that DHAC, in its capacity as an advisory body, should make a recommendation to the Minister to seek a quote to develop a whole harbour Report Card and the NTG departments can then decide what that Report Card might look like. TO noted that if a partnership were to be suggested, investors would want to know how much is needed and how they would benefit from the investment, which is something the DHAC couldn't answer.</i></p> <p><i>KG recommended that an attachment to the Communique be prepared summarising the highlights from the Report Card presentations so the Minister can determine which avenue she would like to pursue.</i></p> <p><b>Action:</b> <i>CL to seek a summarised two paged document of the presentations from Jane Thomas and Murray Logan to attach to the Communique to the Minister.</i></p>
10.	<p><b>Topical Reports</b></p> <ul style="list-style-type: none"> <li>o CMMS Discussion Paper – Tony Griffiths, Director Marine Biodiversity, Flora and Fauna (DENR)</li> </ul>	<p>Tony Griffiths, Director Marine Biodiversity, Flora and Fauna (DENR) attended the DHAC meeting to discuss with the Committee the Coastal and Marine Management Strategy (CMMS) Discussion Paper that is out for public consultation. Public consultation on the discussion paper closes on 2 March 2018. Tony's presentation is at - <b>Attachment 5</b>.</p> <p><i>Committee comments: the Committee agreed they would individually respond to the CMMS Discussion Paper but KG would also prepare a response on behalf of the Committee with specific mention of the Report Cards and the DHAC Strategy re-write.</i></p> <p><b>Action:</b> <i>KG to provide a response to the CMMS discussion paper on behalf of the Committee with specific mention of the Report Cards and the DHAC Strategy re-write.</i></p>
11.	<b>Other Business</b>	<p>SM noted that between the last DHAC meeting and now, there had been some developments that received approval at the notice of intent (NOI) level that have an impact on the Darwin Harbour. SM questioned how the Committee might deal with them in the future. One of the developments was the Sea Dragon Prawn Hatchery at Gunn Point which the EPA did assess and advised the modelling was inadequate to ensure marine health and water quality but it was given the green light anyway.</p> <p><i>Committee comments: the Committee recommended raising this at the Workshop in April so it will be included in the Workshop Report. It will also be discussed again at the next meeting.</i></p>
12.	<b>Communique to the Minister</b>	<p>The key items identified for the Communique to the Minister were:</p> <ul style="list-style-type: none"> <li>• Strategy update;</li> <li>• Report Cards;</li> <li>• Workshop; and</li> <li>• Website.</li> </ul>
<b>Actions arising from meeting</b>		
<b>Action Officer</b>	<b>Action</b>	<b>Timeframe</b>
Secretariat	Develop an Agenda Item Template and add 'Call for Agenda Items' to Box 8 on the communication flow chart – Pre DHAC Meeting Briefing	Prior to the next meeting

Secretariat	Seek a summarised two paged document of the presentations from Jane Thomas and Murray Logan to attach to the Communique to the Minister.	To be sent with the Communique
Chair	Provide a response to the CMMS discussion paper on behalf of the Committee with specific mention of the Report Cards and the DHAC Strategy re-write.	Prior to 2 March 18
<b>13.</b>	<b>Next Meeting</b>	The next meeting will be held in May
	<b>Meeting closed</b>	Meeting closed at 1:40pm